

ICNA Standard Proposal Summary Sheet

The cover of your proposal must be a picture, line drawing or other visual representation of your class. This form must be the first inside page of the proposal.

Name: _____

Address _____

City, State and Zip _____

Contact Information: (phone) _____ (cell phone) _____

(email) _____

1. Class Title: _____

2. Technique: _____

3. Ground material: _____

4. Type of Class ___ set project ___ color and/or design class
___ notebook ___ other (explain): _____

5. Length of class (specify hours or days): _____

6. Student Level: ___ basic ___ advanced intermediate
___ basic-intermediate ___ advanced
___ intermediate ___ all levels

7. Kit: estimated kit cost (in US dollars): _____

___ cost is for complete kit (other than stretcher bars, frame or hoop and usual class stitching supplies)

___ student must purchase other materials (list items and approximate cost):

___ student will have a choice of color and/or threads

8. Audio/Visual Equipment Needed: _____

9. Other special classroom needs: _____

10. Prestitching required: ___ yes: Number of hours: _____

___ no

11. Has this project ever been accepted by another seminar, sold commercially or taught?

If yes, please elaborate: _____